

- CALL TO ORDER Northern Inyo Healthcare District (NIHD) Board Chair Best-Baker called the meeting to order at 5:30 pm.
- PRESENT Melissa Best-Baker, Chair
Jean Turner, Vice Chair
Ted Gardner, Secretary
Mary Mae Kilpatrick, Member at Large
Stephen DelRossi, Chief Executive Officer
Allison Partridge, Chief Operations Officer / Chief Nursing Officer
Adam Hawkins, DO, Chief Medical Officer
Alison Murray, Chief Human Resources Officer
Andrea Mossman, Interim Associate Financial Officer
Sierra Bourne, MD, Chief of Staff
- ABSENT David McCoy Barrett, Treasurer
- AGENDA ADDITION Chair Best-Baker requested the Board add a new agenda item, Siemens' Bond Update, to the Interim Associate Financial Officer Report.
- Discussion ensued
- Motion: Ted Gardner
Seconded: Mary Mae Kilpatrick
Passed: 4-0
- PUBLIC COMMENT Chair Best-Baker reported that at this time, audience members may speak on any items not on the agenda that are within the jurisdiction of the Board.
- There were no comments from the public.
- NEW BUSINESS:
- CHIEF EXECUTIVE OFFICER REPORT Chair Best-Baker called attention to the CEO report.
1. Medical recruiting: Ophthalmology, Orthopedics, Pediatrics – NIHD would like to add to the above-listed service lines. The Executive staff is actively working on recruiting and filling positions.
 2. Strategic plan – NIHD has five core values and will continue fostering growth amongst hospital staff in these areas.
 3. Pharmacy Project – Substantial progress was made on the Pharmacy Project. COO Allison Partridge reports that the Pharmacy Board visited and will not need to return in person to finalize their certification. There is a state license that will be expedited.
 4. Public outreach/marketing – CEO DelRossi reports that NIHD is advertising for women's health services in surrounding areas, like Ridgecrest. NIHD will be using mailers and plans to update the website.

INTERIM ASSOCIATE
FINANCIAL OFFICER
REPORT

Chair Best-Baker introduced the Interim Associate Financial Officer report.

1. Siemen's Bondholders – Interim Associate Financial Officer Mossman introduced Mark Moses and Kevin Wood from Siemen's. Mossman thanked them for their visit. Moses and Wood's expressed gratitude to the Executive Team and Board for the work they have been doing to improve the hospital and for the tour of NIHD.
2. Financial and Statistical Reports
 - a. Interim Associate Financial Officer Mossman explained that June 2024 was a good month and that NIHD increased the volume of surgeries compared to June 2023.
3. Fiscal Year End 2024
 - a. Net Patient Revenue increased by \$18 million, and expenses decreased by \$3 million due to pension savings, decreased contract labor, and completion of SB 1334 payouts.
 - b. CEO DelRossi showed great appreciation to Staff, Managers, Executive Staff, and the Board for their help in turning the financial state around over the 23/24 fiscal year
 - c. Operating Income goal is to break even. The gap reduced from a \$29 million loss down to an \$8 million loss.
 - d. Net profit margin is at 4.3%, NIHD is in line with where it would like to be.
 - e. Operating Margin is at -7.7%, our goal is to be between 2% and 6%.
 - f. CMO Hawkins explained there is not a single area to pinpoint the growth, but it is a combination of population growth, tourism, and the level of care provided.
 - g. Rural Health Clinic – The growth is primarily due to Women's Health, which has grown 6% year over year.

Motion with corrections as discussed: Ted Gardner

Seconded: Mary Mae Kilpatrick

Passed: 4-0

4. Intergovernmental Funds (IGT) and cash flow - IGT supplement money – funding occurs in November 2024. The expected payout of funds is due to us in February 2025, allowing NIHD to re-invest those funds promptly.
5. Budget preliminary - There are three versions of the Preliminary Final Budget: Summary by Year, Summary by Month, Summary with Accounts.
6. Service Line Analysis – CEO DelRossi expressed that NIHD is strategically and deliberately looking to grow and add new service lines that meet the community needs and are financially responsible for NIHD.
 - a. Dr. Hawkins affirmed that Dr. Rowan, the cardiologist, meets NIHD's expectations. Dr. Rowan is seeing 20-25 patients per

clinic day, is efficient with his time, and adds days as needed when the 3rd available appointments are three months away.

CHIEF OF STAFF REPORT Dr. Bourne introduced the following Initial Appointments and Re-appointments

1. Medical Staff Initial Appointments -
 - a. Amr Elmaghraby, MD (neurology) – Telemedicine Staff
 - b. David Lichtenfeld, MD (internal medicine) – Active Staff

Motion: Jean Turner
Seconded: Ted Gardner
Passed: 4-0

2. Medical Staff Re-Appointment -
 - a. Wanda Lam, MD (general surgery) – Courtesy Staff

Motion: Mary Mae Kilpatrick
Seconded: Ted Gardner
Passed: 4-0

3. Proposed Medical Staff Bylaws - Dr. Bourne presented the Proposed Medical Staff Bylaws 07/16/2024

Discussion ensued.

Motion: Jean Turner
Seconded: Mary Mae Kilpatrick
Passed: 4-0

CONSENT AGENDA

Chair Best-Baker called attention to the consent agenda.

1. Policy for ‘Hiring and Background Screening’ was removed from the consent agenda for discussion. The remaining items on the consent agenda were approved as presented.

Motion: Melissa Best-Baker
Seconded: Jean Turner
Passed: 4-0

2. Approval of policy and procedure - Hiring and Background Screening

Discussion ensued.

Motion with corrections as discussed: Jean Turner
Seconded: Ted Gardner
Passed: 4-0

ADJOURNMENT TO
CLOSED SESSION

Adjournment to closed session at 06:20 pm

RETURN FROM CLOSED SESSION Called back to order at 08:08 pm

Chair Best-Baker stated there were no reportable actions from closed session.

ADJOURNMENT Adjournment at 08:09 pm



Melissa Best-Baker
Northern Inyo Healthcare District
Chair



Attest: _____
Ted Gardner
Northern Inyo Healthcare District
Secretary